

## **NORTH SAGAMORE WATER DISTRICT** **MEETING MINUTES AUGUST 23, 2017**

The North Sagamore Water District Board of Water Commissioners held their monthly meeting on Wednesday, August 23, 2017 at 4:00 pm at the North Sagamore Water District office at 14 Squanto Road, Sagamore Beach. Chairperson Mark Bergeron called the meeting to order at 4:00 pm.

Those in attendance at the start of the meeting were: Chairperson Mark Bergeron, Commissioner Mark Melchionda, Commissioner George Sala, Superintendent Matt Sawicki, Treasurer Maureen Fruci and District resident Stephen Mealy.

### **APPROVAL OF MEETING MINUTES DATED 7/24/17**

Commissioner Melchionda asked for an addition to the Superintendent's report regarding the Herring Run condos. The sentence should read – Commissioner Melchionda suggested Herring Run call Bortolotti Construction **or any other licensed contractor provided by the District** to do the repair. Commissioner Sala made a motion to approve the meeting minutes dated 7/24/17 with the change as noted. Commissioner Melchionda seconded the motion. The motion was accepted.

### **DISCUSSION OF NORRIS ROAD TANK REHABILITATION PROJECT**

Superintendent Sawicki informed the Board the pre-construction meeting for the Norris Road tank project will be held on Tuesday, August 29<sup>th</sup> at 10:00 am at the District office. An informational letter was sent to abutters of the tank but to date there has been no response. The flow tests have been completed. The District may have to ask residents to conserve water during the project. On an average day there shouldn't be any issues.

The Superintendent explained the contractor's working hours will be stated in their contract. The Board discussed the possibility of the contractors working weekends. The Board decided Saturday will be okay but Sunday will only be permitted if weather becomes an issue.

The Board looked at the color samples for the tank and chose Arctic Rain.

There was a discussion regarding borrowing for the project. The Board decided to move forward with the loan process because interest rates are low at this time. Commissioner Melchionda made a motion to proceed with the District's Financial Advisor for the loan for the Norris Road tank project. Commissioner Sala seconded the motion. The motion was accepted. Treasurer Fruci will contact the District's Financial Advisor.

**DISCUSSION OF THE HERRING RUN CONDOMINIUM BOOSTER PUMPING STATION & WATER SYSTEM**

Superintendent Sawicki provided the Board with the draft of a letter he would like to send to the Herring Run Condominium property management company regarding his concerns with their booster pumping station. The Board discussed the best way to handle the situation and recommended the Superintendent send the letter to the management company and a copy to the fire chief as well. The Superintendent will be meeting with them tomorrow.

**DISCUSSION & POSSIBLE VOTE ON DISTRICT RATES AND REGULATIONS – LARGE DOMESTIC SERVICE AND FIRE SERVICE CONNECTION FEES**

Superintendent Sawicki informed the Board there is grant the Board may qualify for with the water management act that will assist with rate studies. It will be based on mitigation but we can use the study for rates for capital improvements.

After a lengthy discussion regarding the proposed rate increase for new large domestic services, Commissioner Sala made a motion to increase the connection fee for a 1" service from \$1800 to \$2300, \$3300 for 1 ½" service and \$6600 for 2" service. Installation fees for a 1" service will increase to \$1500 and where the developer has installed a curb stop fees will remain at \$975. Fees for 1 ½" service will be \$1800 and 2" service will be \$2100. Commissioner Melchionda seconded the motion. The motion was accepted.

Superintendent Sawicki suggested implementing an annual standby fire service fee for existing customers. The fees would be as follows: 2" - \$180, 4" - \$360, 6" - \$648, 8" - \$1080 and would begin in FY19 in order to allow for budgeting. Commissioner Melchionda made a motion to implement an annual standby fire service fee as follows: 2" - \$180, 4" - \$360, 6" - \$648, 8" - \$1080 as presented to the Board. Commissioner Sala seconded the motion. All in favor.

**SUPERINTENDENT'S REPORT**

Superintendent Sawicki informed the Board lead and copper samples are being done now.

He recommended the District postpone flushing this fall because of the Norris Road tank rehabilitation project.

Water has been turned on in all of the Wildwood Lane buildings. Each unit is individually metered. A blowout was added at the 4" main in case flushing is needed.

Eversource would like to remove a few tall white pines on District property outside the easement in the area of Black Pond well. They will mark the trees. There are no houses nearby.

A letter from DEP regarding a petition from the Mass Rivers Alliance was given to the Board for their information.

Paul Fernandes from Brava passed away in July. His son will be taking over all of his accounts. A meeting will be scheduled with his son to discuss the future of Brava. There was a discussion about purchasing other software programs that may be compatible with Quickbooks/Neptune if necessary.

**TREASURER'S REPORT**

The Board was given a letter from a District customer requesting a reduction in their bill due to a leak on their property. The Board reviewed the customer's history/account and after a brief discussion decided not to reduce their bill.

As of this date there are 379 accounts with outstanding balances from the July water bill, totaling \$38,741.95. Reminder letters will be sent on August 30<sup>th</sup>.

**ANY OLD/NEW BUSINESS THAT MAY LEGALLY COME BEFORE THE BOARD**

None

**COMMISSIONERS COMMENTS/SELECT NEXT MEETING DATE**

The next meeting is scheduled for Tuesday, September 26 at 4:00 pm.

**ADJOURN**

Commissioner Melchionda made a motion to adjourn the meeting at 5:28 pm. Commissioner Sala seconded the motion. The motion was accepted.

Respectfully submitted,

Maureen Fruci  
District Clerk